

FLIGHT ARRANGEMENTS FORM

Program Name and Semester/Year _____

Note that we will offer optional group flights for programs that have more than 10 students through our travel agent Advantage Travel. We may also offer suggested flights for some programs that have less than 10 students. You will receive this information by email and you will need to make reservations through Advantage Travel if you wish to take advantage of the group or suggested flights.

For some small programs, students will need to find their own flights.

Either way, ALL students need to fill out this form to let us know your flight details.

Please fill in the details of your confirmed flight below as soon as you have booked it.

Departure date from the U.S. _____

Departure time _____

Departure City _____

Flight connects through (city)
or I change planes in (city) _____

Airline and flight numbers
for all flights _____

Final destination city/airport _____

Arrival date at final destination _____

Arrival time at final destination _____

I understand that on *some* programs my flight will be met by a faculty or staff member of the study abroad program who will transport me to my destination. **If I am on a program where students' flights are not met (or if I arrive outside of the stated meeting times), I am responsible for finding my own way to my residence or host family upon arrival in the host country.**

I understand that I must have my own passport, visa (if one is required) and ticket (or e-ticket ID number) on hand in order to board my flight. I have been advised to arrive at the airport **at least** 2-3 hours early to board the international portion of my flight.

(PRINT First and Last Name)

(Date)

(Signature)

This original form must be signed and returned to the Center for Global Education **as soon as you have booked your flight**. Keep a copy for your records. Receipt of this signed form by our office is required for your participation in the program.